

CIVIL AIR PATROL
D. Klitzman Composite Squadron
P.O. Box 46247
Madison, WI 53744-6247

WI153 OPERATION INSTRUCTION 20-1

1 September 2003

Organization and Mission – General

ORGANIZATION OF WI153

This instruction establishes the organization structure of the D. Klitzman Memorial Squadron (WI153). All position descriptions are referenced in CAPR 20-1 (29 MAY 2000).

- 1. Squadron Commander (CC):** Responsible for the overall functions of the unit. This person reports directly to the Wisconsin Wing Commander.
- 2. Deputy Commander of Seniors (DCS):** Responsible for the overall management of the Senior Program and issues relating to Senior matters. This person reports directly to the Squadron Commander. This person acts as the Squadron Commander in his/her absence.
- 3. Deputy Commander of Cadets (DCC):** Responsible for the overall management of the Cadet Program and issues relating to Cadet matters. This person reports directly to the Squadron Commander. This person acts as the Squadron Commander in the absence of the DCS or the Squadron Commander.
- 4. Deputy Commander of Emergency Services (DCES):** Responsible for the overall management of the Emergency Services functions of the unit. Oversees both cadets and seniors in the Emergency Services training curriculum. This person reports directly to the Squadron Commander. This person acts as the Squadron Commander in the absence of the DCS, DCC, or the Squadron Commander.
- 5. Special Staff:** The Safety Officer (SE), Administration Officer (DA), the Finance Officer (FM), Medical Officer (SO), Chaplain (HC), and Historian (HA) report directly to the Squadron Commander. This positions also work with the DCS and DCC to conduct the overall mission of the unit.
- 6. All other staff positions:** All remaining staff positions described in CAPR 20-1 are assigned as much as possible according to unit personnel strength. Senior Staff positions report directly to the DCS. Cadet Staff positions report directly to the DCC. Any senior or cadet staff members that are assigned in Emergency Services categories will report directly to the DCES.

TIMOTHY B. SLATER, Capt, CAP
Squadron Commander WI-153